

Study in Europe Fair Albania, Tirana

10th and 11th October 2025

Exhibitor Information

WELCOME AND CONTACT

Dear exhibitors,

Thank you for registering to participate in the upcoming Study in Europe fair in Tirana, Albania. We look forward to making this event a success thanks to your participation and hope your institution has many fruitful discussions throughout the event!

Your important contacts for the event are:

Name **Ms Elise Jadot**
Email studyineuropefair@campusfrance.org

Name **Ms Clarisse Zerbib**
Email studyineuropefair@campusfrance.org

Name **Ms Johanna Hellwig**
Email studyineuropefair@campusfrance.org

For invoicing related questions, please contact:

Mr Thomas SCHONBORN

thomas.schonborn@campusfrance.org & studyineurope@campusfrance.org

To help you prepare for your participation in these events, we have collected relevant information and deadlines here. We remain at your disposal for any questions!

IMPORTANT DEADLINES

TO DO	INFORMATION	DEADLINE
Share specific mentions needed on your invoice	VAT number, PO number etc.	15/08/2025
<u>NATs and HEIs</u> Provide information for your exhibitor profile to be added to the exhibitor catalogue & for communication purposes. <u>NATs only</u> Confirm whether you will be holding a country presentation	Using the following questionnaire : https://ec.europa.eu/eusurvey/runner/StudyinEuropeFair_Albania2025	15/08/2025
Online information session (Please note date change)	https://us02web.zoom.us/j/88546169628?pwd=ETchEsFqub5GmribdavICb9wCHZGua.1	(Thurs) September 25th from 3.00 to 4.00 pm

1. General Information

Programme

9 October 2025:

13:00-18:00

EU policy event by ACA
Albania 2025
Advancing Quality Assurance
And Recognition in the Western Balkans

Hybrid event

10 October 2025:

09:00-16:30

Contact-building seminar by ACA
(upon acceptance of Expression
of Interest only)

Rogner Hotel
Tirana

10 October 2025:

19:00 to 21:00

Study in Europe institutional
networking reception

ROGNER Hotel
Tirana
(Garden Side)

11 October 2025:

10:00 to 11:00

Prepare your exhibition space for
the fair

ROGNER Hotel,
Tirana

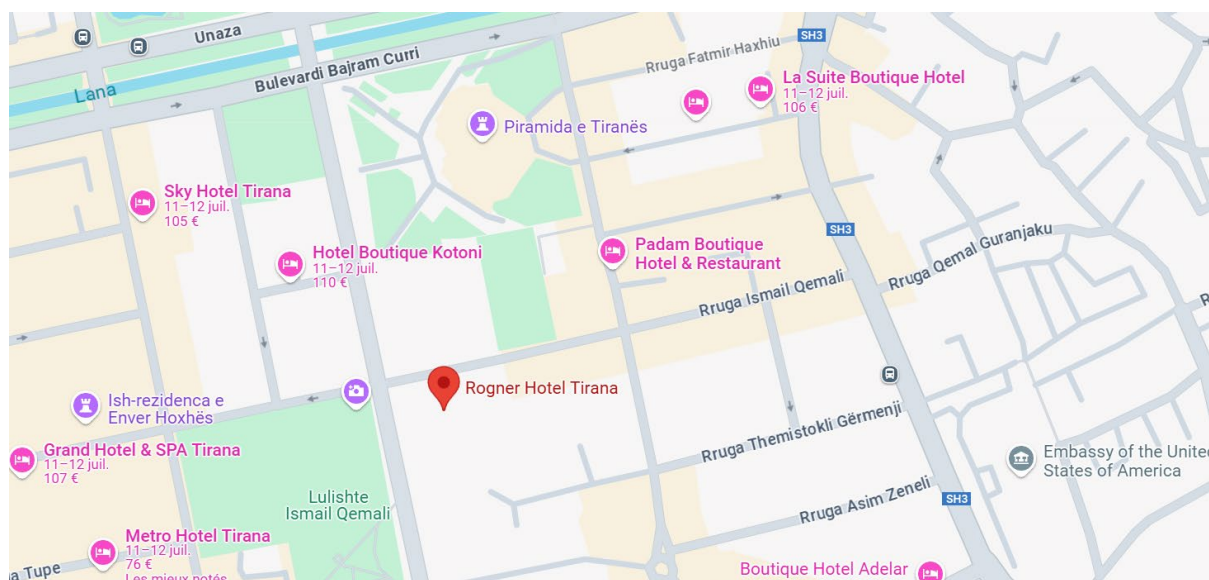
11:00 to 18:00

Study in Europe student fair

Antigonea
conference center

Fair venue

City	Tirana
Name of Venue	Rogner Hotel Tirana
Address	Bulevardi “Dëshmorët e Kombit” 9, Tirana 1010 – ALBANIA
Phone number - contact	+355 4 22 35 035 info.tirana@rogner.com
Website	https://www.hotel-europapark.com/



Map of Tirana's bus network

Cultural sites nearby

- Skanderbeg Square
- Clock Tower of Tirana
- National Museum of History
- Art Academy
- Grand Park of Tirana
- Presidential Palace
- Pyramid of Tirana

Country Presentations

All national agencies or embassies will have the opportunity to hold a presentation showcasing their country's higher education system. Presentations about the Erasmus+ programme will be held as well. Due to time limitations, **only national agencies or embassies** are invited to hold presentations **highlighting their country's higher education system**. Presentations will be limited to **20 to 25 minutes** and will take place in a separate meeting room.

Delegates of national agencies or embassies are invited to let us know if they wish to hold a presentation and indicate the title of the presentation via the above-mentioned online questionnaire.

The detailed schedule of presentations will be communicated shortly before the fair.

Exhibition area

Each higher education institution/national promotion agency will have an exhibition space of that is equipped with:

- a table
- 2 chairs

Institutions of the same country will be grouped together. A floor plan will be available shortly before the fair.

You will have the possibility to decorate your exhibition space on Saturday, 11^h October 2025 just prior to the opening of the fair (adding your leaflets etc.).

The Study in Europe team will provide you with a **roll-up** that includes the name of your institution, your country, your institution's logo etc. Please indicate the information needed for the roll-up in the above-mentioned online questionnaire (if any trouble with uploading your logo and photo, feel free to share your files via **Wetransfer** - studyineuropefair@campusfrance.org)

Information can be provided until 15th August 2025.

Example of roll-up:



Logo of the exhibitor

Please provide .EPS / .IA or .SVG file



Picture of the exhibitor

Please provide an image in a minimum resolution of 6000px x 6000px with 300 DPI

Please send your files via WeTransfer
studyineuropefair@campusfrance.org

Booth/Student assistant

Students of local universities will be available to assist you during the fair opening hours as booth assistants to help with language issues for example. They will be remunerated by the Organisers for this service. The assistants will be carefully recruited and will be provided with information on Study in Europe. They will be clearly identifiable with Study in Europe branded t-shirts.

Shipping

Freight forwarding is not included in the participation fee. Each Exhibitor is responsible for arranging and covering the cost of the appropriate forwarding of its promotional material including customs procedures (incl. customs clearance).

Should you decide to ship information material, you can send it to the *Rogner* Hotel Tirana before the event, using the below address and contact details:

ROGNER HOTEL TIRANA

To the attention of ELDA DEVEJA – Events Coordinator

Bulevardi “Dëshmorët e Kombit” 9, Tirana 1010 - ALBANIA

Tel: + 355 4 22 35 035 | events.tirana@rogner.com

Please mention on the box(es) that the material is for the Study in Europe/Campus France event 11th October.

Services to exhibitors

Exhibitor Lounge:

Coffee, tea and lunch will be available during the fair in the exhibitor lounge.

Internet:

WIFI will be available in the exhibition space. WIFI passwords will be shared with exhibitors on the day of the event.

We advise you to **save all important documents as pdf files on your computer** before the fair, and/or to save web pages for offline access.

During the fair, please also make sure that the battery of **your laptop is charged**. There may not be power sockets available close to your exhibition space.

2. Institutional event and networking reception

On 10th October 2025, Campus France will be organizing an institutional reception, in the framework of the Study in Europe Fair, also at the Rogner Hotel (Garden side). The institutional reception will bring together European exhibitors, Albanian and Western Balkans institutional representatives. This event will be an opportunity to network with your Western Balkans counterparts, to learn about the latest developments in Higher Education in Western Balkans and to find common areas of interest for future cooperation.

3. Online exhibitor catalogue

In order to inform visitors about participating institutions/organisations, an online exhibitor catalogue is being created; it will include a link to each higher education institution.

Please indicate the information needed in the above-mentioned online questionnaire before **15th August 2025**

4. In-country communication campaign

An in-country communication campaign will take place from September 2025 to promote the fair. Promotion materials will be shared with you in due course. You are also invited to share the promotional materials on your communication channels to ensure the maximum of visibility of the event.

5. Invoicing

Invoicing will be done by Campus France. We kindly ask you to share with us any specific mention(s) that your organisation may need to be added on the invoice (for instance, your VAT number, purchase order number, etc.) using the above-mentioned questionnaire.

Please send the information before 15th August 2025. Invoices will be sent in September.

For easy reference, please take note of the following:

Campus France VAT ID Number: FR54752195438.

Postal address:
CAMPUS France
28 RUE DE LA GRANGE AUX BELLES
75010 PARIS
FRANCE

6. Participating institutions (by 6th August 2025)

COUNTRY	INSTITUTION NAME
Austria	TU Wien
Belgium	EIT Digital Master School
Belgium	Belgium: Study in Flanders and Brussels
Croatia	Agency for Mobility and EU Programmes
Croatia	Algebra Bernays University
Estonia	Study in Estonia
France	Campus France
France	INSA Lyon
France	Institut Mines-Télécom (IMT)
France	Excelia
Germany	Study in Germany
Germany	Furtwangen University of Applied Sciences
Germany	Constructor University Bremen
Hungary	Study in Hungary (Tempus Public Foundation)

Hungary	Budapest University of Technology and Economics
Hungary	Corvinus University of Budapest
Hungary	Eötvös Loránd University
Hungary	Hungarian University of Fine Arts
Hungary	Obuda University
Hungary	University of Pécs
Hungary	University of Sopron
Hungary	University of Szeged
Ireland	Education in Ireland
Italy	Uni-Italia
Latvia	BA School of Business and Finance
Latvia	Riga Stradins University
Latvia	Latvia University of Life Sciences and Technologies
Malta	Education Malta Foundation
Malta	St Martin's Institute of Higher Education
Malta	Institute of Tourism Studies
Portugal	Portuguese Erasmus+ National Agency PT01
Romania	The Executive Agency For Higher Education, Research, Development And Innovation Funding (UEFISCDI)/StudyInRomania
Slovenia	Study in Slovenia
Spain	SEPIE
EU	European Commission

7. Pre-departure information

Travel and accommodation

Please note that the participation fee does not include accommodation, subsistence, international or domestic travel costs. The Exhibitor is fully responsible for organising accommodation and travel as well as travel and health insurance at its own cost. The Exhibitor shall also consult the current travel and safety instructions of its respective foreign affairs ministry.

Accommodation

[Rogner Hotel](#) ★★★★★, where the event is taking place, is located approximately 30 mn from *Nënë Tereza* Rinas international airport by [Tirana Airport taxi](#), by [shuttle GoOpti](#) or by bus [LU-NA shpk](#).

A limited number of rooms at a preferential rate for exhibitors is proposed by the Rogner Hotel at 111 € per night (single use), including breakfast and 6% VAT excluded city tax 350 ALL per person/night (approx. 3,55 € person/night)

To book a room at Rogner Hotel, please upload the attached booking form and send it to reservation.tirana@rogner.com

Kindly note that the rooms will be attributed on a first come/first serve basis.
All reservations are subject to availability of the hotel.

Please note that you will be requested to add you credit card details and settle the full amount when booking the room.

Should you decide to book a room in another hotel than Rogner Hotel, kindly note that you will have to organize your transfer between any hotel in Tirana and the Fair venue.

Hotels close to Rogner Hotel :

- [Boutique Hotel Kotoni](#) ★★★★★
- [Mulaj Hotel](#) ★★★★★
- [Boutique Hotel Whisky](#) ★★★★★
- [La Bohème Hotel](#) ★★★★★
- [Metro Hotel Tirana](#) ★★★★★

Please note that very often, the hotel will request a credit card number to hold the reservation, or will ask for full payment of the room before arrival.

Airport transfer

Taxis are immediately available at the airport and are the safest and easiest way to get in to downtown Tirana (20-25 mn). Make sure to use licensed taxis (Auto Holiday Albania AHA) and costs about 2200 Leke (22 €) . To reserve taxis in advance, online please use the website www.tiataxi.al

Bus timeline from Tirana to Tirana Rinas Interlational Airport

<https://travel.gjirafa.com/en/bus/tirana-to-rinas>

Some hotels offer also airport transfers for their clients. Please check this when booking your hotel.

Insurance

The Exhibitor is fully responsible for taking out adequate travel and health insurance as well as personal liability.

Security

Please check the current travel and safety instructions of your respective foreign affairs ministry and local embassy.

Crimes of opportunity and petty crime, such as pickpocketing and purse snatching, occur. Thieves could target foreigners, particularly in crowded public areas such as markets, airports and public transportation facilities, hotel lobbies, restaurants, patios and outdoor cafés, tourist sites and attractions. You should keep your documents and other valuables in a safe

place, but carry a copy and another form of photo ID, if you have one, with you at all times.

For local transportation, the Bus lines in Tirana (Albanian: Linja Autobusi ne Tiranë) refer to the bus lines operated by both private and public companies within the city of Tirana (more than 20 bus lines). Buses in Tirana run from 06:00 to 23:00. All bus stations are located around Tirana Center, From Kulla Sahatit, to Piazza, behind the Cultural Palace, Behind National Museum, close to National Bank, close to Rruga e Kavajes and Rruga e Elbasanit. The ticket is 40 Leke (40 cents €). In most routes, you buy from the driver (in both Albanian Lek and €)

Currency

The official currency in Albania is the Albanian Lek (ALL) : 1€ is approximately 100 ALL (please check the exchange rate up to date).

Using Lek for transactions typically results in better prices than foreign currencies like euro.

Most restaurants/shops in Tirana accept credit and debit cards but remember that cash is king.

Avoid confusion between old vs new Lek : prices are sometimes quoted on “old” Lek.
If a price sounds unusually high, ask whether it’s on old or new Lek.
Divide by 10 if you suspect it’s in old Lek. 10 new Lek = 100 old Lek

Weather

The climate of Tirana is Mediterranean. October is generally a very mild month.
The average maximum daytime temperature in Tirana in October lies at 23.4°C. The average minimum temperature goes down to around 10.8°C.